Members Present: Denny Robinson, Tim Stribling via proxy Josh Miller, Allen Foster, Jimmy Haley, James Mayberry, Josh Miller, Ben Newman via proxy Nolan Ming, Randy Porter via proxy Kevin Rush, Ricky Shelton via proxy James Mills, Terry Lynn Weaver, Jeff Young via proxy Brad Hennessee.

Others Present: Stacy Morrison, Michael Aikens, Rebecca Smith, Angela Regitko, Marcie Ackerman, Bob George, Scott Pouder, Robert Rogers, Andrea Noel, Tom Every, Rachael Bergmann, Garris Bugg, Jon Ward.

Welcome & Introduction:

Virginia Alexander welcomes the Center Hill RPO Executive Committee.

Executive Committee Call to Order and Roll Call:

At 1:06 p.m. Denny Robinson, Executive Committee Chair, calls the Executive Committee to order. Virginia Alexander conducts a roll call of the Executive Committed and announces that a quorum has been obtained.

Approval of December 20, 2018 Executive Committee Meeting minutes:

Denny Robinson opens floor for the approval of the December 20, 2018 meeting minutes. Jimmy Haley makes a motion to approve, the motion is seconded by Josh Miller. The motion passes unanimously.

Center Hill RPO Updates:

Virginia Alexander plays the Center Hill RPO video, which she developed at the request of TDOT leadership and presented at the 2019 RPO Coordinators Conference to serve as an introduction to the region. Virginia states that work on the rural regional plan is ongoing and thanks those who attended the workshop in May. Virginia then provides an update on grant projects that have been submitted by the Center Hill RPO in the past year to include:

> Two Multi-Modal Access grants were submitted, one in Smithville for sidewalk extensions and one for McMinnville for a crosswalk redesign. These applications are still under review.

> The City of Cookeville and the City of Baxter have both participated in the Community Transportation Planning Grant in the last year. Cookeville is in the process of updating their Bike and Pedestrian plan, and Baxter used these grant funds to study the SR 56 Corridor and Interstate 40 interchange.

Virginia explains what types of projects can be funded through Community Transportation Planning Grants and offers to assist any community that is interested, noting that the application deadline is January 24, 2020. Virginia also speaks to a project that she worked on with the City of Celina to create a bike/pedestrian plan through the Department of Health Access to Health through Healthy Built

Environments grant funds. The plan is available on the UCDD website for anyone who is interested. Virginia reminds the group that the Transportation Alternatives Grant is available and due in October of each year, those interested should contact her to begin the application process. Lastly, Virginia announces two vacant voting positions on the Technical Committee and will take recommendations for appointees.

Virginia closes by outlining the voting procedures for prioritizing regional projects and introduces Brian Hurst from TDOT.

Voting Procedure for Prioritizing Regional projects:

Brian Hurst, TDOT Programming Office Supervisor discusses how TDOT weighs RPO ranking when prioritizing projects. Brian explains how the final scores are calculated, the average time for a project to come to completion, the annual budget to include its shortfalls, and the number of projects in the pipeline. Brain states that there are 13 projects that fall under the Center Hill RPO, in various phases.

Presentation of Projects to be Prioritized by RPO:

Andrea Noel, TDOT, goes over ranking procedures, projects for consideration and opens the floor for any questions regarding projects to be ranked.

Call for Submission of Prioritized Lists by Technical Committee:

Virginia Alexander announces that the Technical Committee may now take time to rank each project, once completed, scoring sheets will be collected and the data compiled by Chuck Sutherland.

Local Data Integration Program:

Scott Pouder, TDOT Planning Specialist, speaks to the committee about the creation of a local data integration program which will give communities the ability to communicate and store current and accurate data on a robust state platform. Scott states that TDOT is currently in a transitional period which consists of outreach and the testing of a pilot program.

Federal Functional Classification Update:

Andrea Noel provides an overview of the history behind functional classification. She discusses the functional system categories and how they determine federal funding eligibility and design standards. Andrea describes what events could result in changes to functional class (after census, when federal policies change, when building or widening roads, etc.). Changes that are happening now are reflective of policy changes. In region 2, there are 130 proposed changes. In February or April maps will be sent to each area affected, showing proposed changes. Andrea will reach out to each community to discuss the changes.

Executive Committee Vote to Accept Ranking:

Chuck Sutherland announces the ranking results as follows:

Construction Projects

1. Putnam   112538.00   SR-136
2. Cumberland   104963.01   SR-462 Prop.
3. Cumberland   104963.02   SR-462 Prop.
4. Cumberland   100260.03   SR-28(US-127)
5. Cumberland   100260.04   SR-28(US-127)
6. Cumberland-Putnam   124054.00   I-40

Engineering Projects
1. Putnam   125028.00   SR-135
2. Jackson-Putnam   124083.00   SR-96
3. Cannon   124038.00   SR-1(US-70S)
4. Warren   126935.00   SR-56
5. Cumberland   124051.00   I-40

Followed by the unanimous approval and recommendation of the Technical Committee, Jimmy Haley makes a motion to accept, the motion is seconded by Randy Porter via proxy Kevin Rush. The motion passes unanimously.

Other Business: No other business.

Public comment: Mr. Bob George, a Cannon County resident addresses the group. He describes driving through Woodbury every day and the major traffic problems there, specifically the 4-lane roads on each side of Woodbury that aren't connected with each other. Previous to this meeting, he didn't understand who he needed to be in contact with. Mr. George expresses his appreciation for being invited to sit in.

Adjourn Executive Committee:

With no other business to discuss, James Mayberry makes a motion to adjourn, the motion is seconded by Jimmy Haley. The motion passes unanimously. Meeting adjourned at 2:34 p.m.

Members Present: James Mills, Tim Begley, Mark Farley, Allen Foster, Rebecca Harris, Kurt Heischmidt, Tommy Lee, Chad Marcum, Nolan Ming, Clay Parker via proxy Chad Marcum, Kevin Robinson, Kevin Rush, Tara Wohlgemuth via proxy Sara Kenney, Jeff Young via proxy Brad Hennessee.

Others Present: Stacy Morrison, Michael Aikens, Rebecca Smith, Angela Regitko, Marcie Ackerman, Bob George, Scott Pouder, Robert Rogers, Andrea Noel, Tom Every, Rachael Bergmann, Garris Bugg, Jon Ward.

Welcome & Introduction:

Virginia Alexander welcomes the Center Hill RPO Technical Committee.

Technical Committee Call to Order and Roll Call:

At 1:06 p.m. James Mills, Technical Committee Chair, calls the Technical Committee to order. Virginia Alexander conducts a roll call of the Technical Committed and announces that a quorum has been obtained.

Approval of December 20, 2018 Technical Committee Meeting minutes:

James Mills opens floor for the approval of the December 20, 2018 meeting minutes. Kevin Rush makes a motion to approve, the motion is seconded by Tommy Lee. The motion passes unanimously.

Center Hill RPO Updates:

Virginia Alexander plays the Center Hill RPO video, which she developed at the request of TDOT leadership and presented at the 2019 RPO Coordinators Conference to serve as an introduction to the region. Virginia states that work on the rural regional plan is ongoing and thanks those who attended the workshop in May. Virginia then provides an update on grant projects that have been submitted by the Center Hill RPO in the past year to include:

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> The City of Cookeville and the City of Baxter have both participated in the Community Transportation Planning Grant in the last year. Cookeville is in the process of updating their Bike and Pedestrian plan, and Baxter used these grant funds to study the SR 56 Corridor and Interstate 40 interchange.

Virginia explains what types of projects can be funded through Community Transportation Planning Grants and offers to assist any community that is interested, noting that the application deadline is January 24, 2020. Virginia also speaks to a project that she worked on with the City of Celina to create a bike/pedestrian plan through the Department of Health Access to Health through Healthy Built

Environments grant funds. The plan is available on the UCDD website for anyone who is interested. Virginia reminds the group that the Transportation Alternatives Grant is available and due in October of each year, those interested should contact her to begin the application process. Lastly, Virginia announces two vacant voting positions on the Technical Committee and will take recommendations for appointees.

Virginia closes by outlining the voting procedures for prioritizing regional projects and introduces Brian Hurst from TDOT.

Voting Procedure for Prioritizing Regional projects:

Brian Hurst, TDOT Programming Office Supervisor discusses how TDOT weighs RPO ranking when prioritizing projects. Brian explains how the final scores are calculated, the average time for a project to come to completion, the annual budget to include its shortfalls, and the number of projects in the pipeline. Brian states that there are 13 projects that fall under the Center Hill RPO, in various phases.

Presentation of Projects to be Prioritized by RPO:

Andrea Noel, TDOT, goes over ranking procedures, projects for consideration and opens the floor for any questions regarding projects to be ranked.

Call for Submission of Prioritized Lists by Technical Committee:

Virginia Alexander announces that the Technical Committee may now take time to rank each project, once completed, scoring sheets will be collected and the data will be compiled by Chuck Sutherland.

Local Data Integration Program:

Scott Pouder, TDOT Planning Specialist, speaks to the committee about the creation of a local data integration program which will give communities the ability to communicate and store current and accurate data on a robust state platform. Scott states that TDOT is currently in a transitional period which consists of outreach and the testing of a pilot program.

Federal Functional Classification Update:

Andrea Noel provides an overview of the history behind functional classification. She discusses the functional system categories and how they determine federal funding eligibility and design standards. Andrea describes what events could result in changes to functional class (after census, when federal policies change, when building or widening roads, etc.). Changes that are happening now are reflective of policy changes. In Region 2, there are 130 proposed changes. In February or April maps will be sent to each area affected, showing proposed changes. Andrea will reach out to each community to discuss the changes.

Technical Committee Vote to Accept Ranking and Recommend to Executive Board:

Chuck Sutherland announces the ranking results as follows:

Construction Projects

1. Putnam 112538.00 SR-136
2. Cumberland 104963.01 SR-462 Prop.
3. Cumberland 104963.02 SR-462 Prop.
4. Cumberland 100260.03 SR-28(US-127)
5. Cumberland 100260.04 SR-28(US-127)
6. Cumberland-Putnam 124054.00 I-40

Engineering Projects
1. Putnam 125028.00 SR-135
2. Jackson-Putnam 124083.00 SR-96
3. Cannon 124038.00 SR-1(US-70S)
4. Warren 126935.00 SR-56
5. Cumberland 124051.00 I-40

James Mills opens floor for the Technical Committee to accept the ranking and recommend to the Executive Committee. Brad Hennessee makes a motion to accept, the motion is seconded by Jeff Young via proxy Brad Hennessee. The motion passes unanimously.

Other Business: No other business.

Public comment: Mr. Bob George, a Cannon County resident addresses the group. He describes driving through Woodbury every day and the major traffic problems there, specifically the 4-lane roads on each side of Woodbury that aren't connected with each other. Previous to this meeting, he didn't understand who he needed to be in contact with. Mr. George expresses his appreciation for being invited to sit in.

Adjourn Technical Committee:

With no other business to discuss, Kevin Robinson makes a motion to adjourn, the motion is seconded by Tim Begley. The motion passes unanimously. Meeting adjourned at 2:34 p.m.